

<b>AKRON AREA INTERGROUP OFFICE</b> 775 N. MAIN STREET                      330-253-8181                      AKRON, OHIO 44310
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**2021 Akron Area Intergroup Board Nominee**

Name: \_\_\_\_\_

Street: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Sobriety Date: \_\_\_\_\_

Home Group: \_\_\_\_\_

Executive Board Position: \_\_\_\_\_

Nominator: \_\_\_\_\_

The primary purpose of the Akron Area Inter-Group Council of Alcoholics Anonymous is to make the A. A. program of recovery available and accessible to all alcoholics; to maintain unity and mutual support among all groups; and to provide service to alcoholics. While serving as an officer, trustee or member-at-large, no person may vote as a group delegate or alternate in Council decisions, including elections. The voting privilege ceases at the conclusion of the meeting in which he/she is elected.

We are seeking dedicated A.A. members who are willing and able to give back some of what has been so freely given to them, and are from the counties served by our Intergroup: Summit, Portage, Medina, Wayne and Holmes.

**Offices to be filled are:**

- |                                   |  |
|-----------------------------------|--|
| Chairman                          | (2 Year Term / 5 Years Cont. Sobriety) |
| Secretary                         | (2 Year Term / 5 Years Cont. Sobriety) |
| One (1) Trustee                   | (3 Year Term / 5 Years Cont. Sobriety) |
| Three (3) Members-at-Large        | (2 Year Term / 3 Years Cont. Sobriety) |
| Council Representative to Area 54 | (2 Year Term / 2 Years Cont. Sobriety) |

**Please Read Before Signing:** It is strongly suggested that officers be able to pass a Check Systems credit check. Board members are expected to chair a committee. Attendance is required at monthly Council and Board meetings, Intergroup functions and at the Board Orientation, which will be held after the election.

Signature of Nominee: \_\_\_\_\_

**Return ALL completed Nomination Forms to the Intergroup Office  
Deadline for Nominations is 5 pm on June 15, 2021**

**General Qualifications and Duties (from Section III)**

1. No more than two (2) members of any one group may serve as members on the Executive Board at one time.
2. No person shall be nominated for the Executive Board until he/she has at least five (5) years of continuous sobriety, except Members-at-Large shall have at least three (3) years of continuous sobriety.
3. No husband and wife or two members of any one family or household may serve on the Executive Board at the same time.
4. With the exception of the offices of Secretary and Treasurer, no person shall be elected to or hold the same office for more than two terms.
5. No member of the Executive Board shall be a candidate for, be elected or appointed to, or hold an office, the term of which commences prior to the expiration of such members then current term.
6. In the spirit of rotation and in keeping with the Traditions and Concepts of Alcoholics Anonymous; no person shall serve more than five (5) consecutive years, in whole or in part, by election or appointment, in any position or combination of positions on the Executive Board. No person may be elected or appointed to the Executive Board after serving five (5) consecutive years, in whole or in part, without stepping down from the Executive Board for a full one (1) year period.
7. Should any Officer absent him/herself from three (3) consecutive meetings and fail to present a valid excuse, his/her office may, upon notice and hearing, be declared vacant and the Executive Board shall be empowered to fill the un-expired term. (Section VIII)
8. On leaving Office, each Officer promptly shall turn over to the Executive Board all money, property, papers, records and books of the Council that may be in his/her possession. (Section X)

**Chairman (Article III Section I)**

1. The Chairman shall preside and preserve order at all meetings of the Council; appoint all committees not otherwise provided for; transact such other business that may pertain to the office; and shall be ex-officio member of all committees of the Council.
2. The Chairman shall appoint one member of the Standing Founder's Day Committee according to the guide lines approved at the October 1982 Council meeting.
3. The Chairman shall appoint a Chairman for each Standing Committee from the Executive Board where practical, as soon as possible, except that the New Year's Eve Dance Chairman shall be appointed in January.

4. The Chairman shall see that the duties of the employees are carried out.
5. The Chairman is responsible for the conduct of the employees while on duty.

**Vice-Chairman (Article III Section II)**

1. The Vice Chairman shall assist the Chairman and shall perform the duties of the Chairman in his/her absence.
2. The Vice Chairman shall be responsible for the revision and maintenance of the answering service and recruitment of additional members for the 12th Step Call list.

**Secretary (Article III Section III)**

1. The Secretary shall keep a correct record of all proceedings of the Board and Council Meetings.

**Treasurer (Article III Section IV)**

1. The Treasurer shall keep a record of all monies paid into Council; pay all bills and deposit or cause to be deposited all monies in a bank approved by the Executive Board, in the name of the Council. The signature of at least two (2) officers shall be required to draw thereon.
2. The Treasurer shall report the condition of the treasury as the Council may direct and submit his/her books and records to the Executive Board whenever required.
3. Funds of the Council shall be used only for authorized expenses.  
The Treasurer shall, by September 30 of each year, cause "Fraud & Theft" insurance coverage to be secured or adjusted in an amount sufficient to cover the "Prudent Reserve Fund" or the gross receipts from the prior year's Founders' Day, whichever is greater.
4. The Treasurer shall report the amount of coverage at the January Council meeting each year.
5. On March 31st of each year, the books and records will be closed for an annual audit from an outside audit firm selected by the Executive Board. Verification of audit shall be made available to Council upon completion.

**Trustees (Article III Section V)**

1. The three (3) Trustees will be responsible for the 12th Step Fund Drive in cooperation with the Treasurer and office employees. The senior Trustee will be Chairman.

**Area 54 Representative (Article II Section II)**

1. The Area 54 Representative, while not a voting member of the Executive Board shall be elected to a term of (2 Years) and shall act as a Liaison between the Akron Intergroup and N.E. Ohio General Service. If the Area 54 Representative is a delegate or alternate in Council decisions including elections, they shall maintain their voting privilege in Council decisions