



Open Policy Motions

As a service to the Executive Board and Intergroup Council, the Archives have compiled the following list of policy motions that are still in effect and constitute the current policy of the Board and Council. It should be noted that many sets of minutes are missing from the archives collection. A list of needed minutes is attached.

This list includes only those motions that constitute continued policy; ie: a motion to purchase a computer is a one-time move and would not be included.

In the future, we will publish a list of all motions passed in order to facilitate a better understanding of our history as an Intergroup.

A volunteer from the Archives Committee read every set of minutes from 1954 Central Committee meetings to today in order to compile this list.

While the principal of rotation is one of the greatest strengths of Alcoholics Anonymous, it can create a problem, as there is no “institutional memory.” One of the primary missions of the Akron AA Archives is to serve as the “memory” of the Board and Council, and this publication fills that purpose.

We will continue to keep this list updated as new policy is set.

NOTE: ~~CC = Central Committee~~
 B = Executive Board
 C = Intergroup Council

POLICY MOTIONS STILL IN EFFECT - CHRONOLOGICAL EXECUTIVE BOARD AND INTERGROUP COUNCIL

Current through Board and Council meetings of: October, 2019
EXECUTIVE BOARD MINUTES NEEDED

1954 thru 1958 No records available
1959: All but March & September
1960: Jan, Feb and Aug thru Dec
1961: May, June & Dec
1962: Apr
1963 Thru 1967 All
1968: Feb thru Sept;
1969: Feb, March, May, Sept, Nov, and Dec
1970: March, May, July, and December
1971: All
1972: Jan thru July, Dec
1973: Aug thru Dec
1974 Thru 1983 All
1984: Jan thru July
1985: Jan, Sept, and Dec
1986: March, June, and November
1987: March, November
1988: Jan, July
1989: Dec
1990: Aug
1993: Aug thru Dec
1994: All
1995: Jan thru July
1996: March thru Dec

COUNCIL MINUTES NEEDED

1954: May to Dec
1955: Feb
1956: Jan
1963 - 1967: All
1968: Jan thru July; Dec
1969: May
1970: June thru Aug, Oct thru Dec
1971: All
1972: Jan thru July
1973: Aug thru Dec
1974: All
1976: All
1979: Jan, March, April, and Sept
1988: Jan, April, May
1991: July, Aug, and Oct thru Dec
1992: Aug thru Dec
1998: Apr, May

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MEMBER GROUPS – CENTRAL COMMITTEE IN 1954: Barberton, Wooster, Community Center, Medina, Portage Lakes, King School, East Akron, Downtown Group, Wadsworth, Stow, Kent, O’Neil Group, Kenmore, Cuyahoga Falls, Waters Park, St. Thomas Panel, Howard St., Women’s Group, Tuesday Morning Group, St. Vincent’s, Rittman, Ravenna, Windum, Sunday AM Group

01/18/54 (CC)	Allow both Rep (Committee Men) and Alternate a voice
02/15/54 (CC)	Elect treasurer separate from secretary
04/05/54 (CC)	Change name from Central Committee to Intergroup Council
10/03/54 (IG)	To begin Intergroup Newspaper
01/09/55 (IG)	Fund raising to be annual basis with group reps to solicit (<i>Note: Group Reps no longer solicit</i>)
06/06/55 (IG)	To hold IG Council meetings once per month
04/01/57 (IG)	Council to get itemized financial statement monthly
06/03/57 (IG)	Council meet first Sunday of every month
12/07/58 (IG)	Intergroup By-Laws approved
03/04/62 (IG)	IG News to publish Council meeting highlights
09/08/68 (IG)	Not use last names in announcements and Council minutes
02/27/73 (B)	To post sign on door with hours and phone number
04/24/73 (B)	Rejected AI-Anon contributing towards expenses at Founders’ Day
06/03/73 (IG)	No longer list all meetings on lead sheets
08/07/77 (IG)	Decided to carry non-conference approved literature at office.
12/03/78 (IG)	Any interested party may express their opinion at a Council meeting, but only Reps may make a motion.
05/04/80 (IG)	Institutions must purchase literature, no more free literature to anyone without Board approval
09/07/80 (IG)	To indicate closed meetings on schedule

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03/01/81 (IG)	Use of last names on the lead sheet to be left up to the lead
04/12/81 (IG)	Remove clubs and institutions from flyer mailing list
05/03/81 (IG)	Groups with outstanding bills will receive no additional credit (<i>Note: Limit has been set at \$200</i>)
	Individuals may not charge literature
09/06/81 (IG)	To charge registration fee at Founders' Day
12/01/84 (B)	No refunds on literature
01/29/85 (B)	Do not list meetings in newspaper
03/31/85 (IG)	List groups in attendance on Council minutes
05/28/85 (B)	Each Board meeting be taped
06/02/85 (IG)	Add Executive Board report to Council agenda
01/29/86 (B)	Chair plus one other Board member may approve small expenditures for the office
03/02/86 (IG)	No complimentary tickets be given out at any event except to speakers
07/06/86 (IG)	June 15 is deadline for all Board nominations
	Write in votes are not allowed for Board elections
10/28/86 (B)	Selling of any items other than Conference approved at Founders' Day requires prior approval from the executive Board
10/27/87 (B)	Automatic re-order point for Big Books set at 200
11/01/88 (B)	To deny any group rooms at Founders' day other than Intergroup Standing committees
03/28/89 (B)	No outside organizations allowed to use Intergroup Office
05/02/89 (B)	No non-AA flyers to be sent from office
05/27/89 (B)	List 5 county area (Summit, Wayne, Stark, Portage & Medina) in yellow pages

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	Not to distribute any flyers for outside enterprises
06/26/90 (IG)	Office employees may not volunteer at Founders' Day, as it constitutes a conflict of interest
02/02/92 (IG)	Board spending cap set at \$1,500; except for usual monthly expenses (<i>budget expenses passed by Council</i>)
02/25/92 (B)	Make office non-smoking
08/02/92 (IG)	Ballot count be announced, ballots kept in safe for six months then destroyed
12/05/93 (IG)	IG News to send complimentary issue to each group
05/07/95 (IG)	Policy set no vendors on campus other than Intergroup Council committees.
04/09/96 (B)	IG News may charge higher rates for Canada
07/07/96 (IG)	Charging privileges only for registered groups
09/04/97 (B)	Use last names in Executive Board minutes
	Close Special Activities account
10/02/97 (B)	Mail Board minutes to members of Board one week before next Board meeting (<i>or email</i>)
	Group credit maximum to be \$200
10/30/97 (B)	Give each new Board member a Service Manual and 12 Concepts pamphlet
11/02/97 (IG)	Delete discussion groups from lead sheets unless they have a moderator
02/29/98 (B)	No charge amount limit on institutions
07/12/98 (IG)	Board meetings to be open to the Fellowship
08/02/98 (IG)	Board allowed to close meetings for Executive Session to discuss employee issues or sensitive matters.
08/05/98 (B)	Eliminate office manager position

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- 04/29/99 (B) Arid Club funds donated to groups meeting at Arid Club and then donated to the Intergroup would be declined as a violation of Tradition Seven
- 07/08/99 (B) The Chair shall call for a report, at both Board and Council meetings, from every standing committee even if the chairmanship of said committee is vacant
- 09/30/99 (B) No groups are allowed to hold regular AA meetings at Intergroup Office
- 03/30/00 (B) Clubs, rehabs, etc. will be moved from the front to the back of the meeting schedule (*Note: Removed disclaimers in 01/08 vote: and the following disclaimer will be included: "In the spirit of cooperation we list the following, but the listing does not imply approval or affiliation."*)
- 08/17/00 (B) No monies be distributed to any Twelve Step organization not affiliated with Alcoholics Anonymous without prior Board and Intergroup Council approval.
- 11/02/00 (B) Flyer mailings are offered to any member of the Fellowship at a cost of \$60 per year. Any mailings to non-registered groups or individuals are terminated.
- 01/05/01 (B) Any new non-conference literature is first reviewed by the Archives Committee for its content and historical value. The Archives Committee shall then make recommendations to the Literature Committee for review and forwarding final recommendations to the Board.
- ~~08/09/01 (B) To produce a 16-page catalog of the non-conference and pre-conference unique literature sold by the Intergroup Office~~
- 10/04/01 (B) That IG News be allowed to place an extra charge for overseas subscriptions to cover our costs
- 10/04/01 (B) Pamphlet called " An Intergroup Rep ... What's It All About?" every present Intergroup Representative (IGR) receive one of these pamphlets either; at council on Sunday or by mail or being hand delivered by either a Board member or another Group Representative. That the office staff send each new IGR a IGR package in the mail when he puts the new IGR's information into the computer.

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- 12/01 (IG) ~~Statement of Purpose for the Akron Intergroup Office Flyers:
The purpose of the Akron Intergroup Office Flyers is to announce information on registered meetings standing Intergroup Office committees and functions related to the GSO.~~
- ~~*Any flyer being sent out by the Office needs to be meeting or committee related, such as; new meetings, time or location changes, announcement of Anniversaries or committee function with the exception of the New Year's Eve dance (a standing committee).*~~
- ~~*The Office will give any meeting the opportunity to register with the Akron Intergroup Office at the time of flyer submission and will give an explanation of all denied flyers per this Statement of Purpose. Any information that does not meet this criteria is encouraged to be submitted to the Akron Intergroup News, which is received by all registered meeting.*~~
- 03/03/03 (IG) We welcome Al-Anon to be our invited guests at Founders' Day with no financial obligation other than the individual registration fee.
- 04/02 (B) Big Books that are in other languages along with the country's flag for which it was written to be displayed in the IGO.
- 07/11/02 (IG) To add to the agenda of both council and the Board to read: *THE AA Responsibility Statement: I am Responsible. When anyone anywhere reaches out for help, I want the hand of AA to always be there. For that, I am responsible.*
- 08/04/03 (B) ~~To hold an annual review of office employees on or about July 5th each year.~~
- 10/30/03 (B) ~~Office will no longer carry a petty cash balance of \$100.00.~~
- 04/29/04 (B) To putting a "bug" on babysitting available goes into the new meeting schedule.
- 07/11/04 (IG) To add Founders' Day into the treasurer's report.
- 11/07/04 (IG) Include in the Meeting Schedule new designations "Babysitting Services Provided" and "Attendance/Court Papers Not Signed".
- 12/02/04 (B) To Publish and to sell "The Tablemate" in our Intergroup Office.
- 12/05/04 (IG) The new Meeting Directory as follows..."Attendance/ Court Papers Not Signed", and, in light of the Minority Opinion, "Babysitting

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- Services Provided" was changed to read "Babysitting Services Available"
- 02/05/05 (B) A Motion was made to approve the Literature Committee's new "Mission Statement".
- 03/05/05 (B) Not to include outside organizations in IG News.
- 07/10/05 (IG) The Intergroup News has revised their "Statement of Purpose" remove "we do not censor" and replace that with a statement indicating that they will not consider articles or letters for publication which advocate positions other than those reflected in our Twelve Traditions.
- 11/05/05 (B) To remove the existing one hour limit for Board meetings.
- 12/04/05 (IG) The New Year's Dance tickets be sold on a first come first serve basis.
- 03/30/06 (B) That any mailings of free flyers to non-registered Groups or individuals be terminated at this time. (*Except Board members per 2008 vote*)
- 08/10/06 (B) That each Standing Committee have its own E-mail address. That, at the discretion a given committee's chairperson, E-mail can be forwarded to their personal e-mail accounts and that all E-mails be archived in a secure manner with only the IT Chairperson and the Council Chairperson having access to them.
- 11/02/06 (B) ~~Intergroup News: Subscription Prices raise the 2-year Subscription to \$12.00, from \$10.00, and the additional 1-year Gift Subscription to \$5.00, from \$4.00 currently~~
- 05/06/07 (B) The Treasurer, in the course of their duties, must have Board approval to move or to create long term investments of six months or more.
- 01/08/08 (B) Remove the disclaimers from the meeting directories.
- 01/31/08 (B) Lower cost of flyers to \$12
- 10/08/08 (B) To cooperate with anyone who wants the picture of the man on the bed stained glass window for personal use; other requests will be considered on a case by case basis.

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| 11/06/08 (B) | To add Board members who request it to the weekly flyer mailing list. |
| 02/26/09 (B) | To print and distribute the Akron Multidistrict Newsletter with the weekly flyers at the 2 page price |
| 07/12/09 (C) | Produce pamphlet for newcomers coming out of treatment centers |
| 01/07/10 (B) | Office: Install silent alarms in the Office. |
| 04/15/10 (B) | To stop using American Express after Founders' Day. |
| 04/29/10 (B) | Office will carry group tickets for anniversaries on a consignment basis. |
| 04/29/10 (B) | Bylaws: The Secretary will sign and date any revised copy of the bylaws and this copy will go into the safe |
| 05/02/10 (C) | Approved posting signs on outside of building |
| 06/03/10 (B) | Revenue and expenses from Archives projects to be recognized as a separate line item on income/expense statements. |
| 11/04/10 (B) | Include the Bylaws and Treasurer Report on the website |
| 11/04/10 (B) | Provide mileage reimbursement of 50 cents per mile for Founders' Day speakers |
| 11/04/10 (B) | Extended the printing arrangement with Area 54 for two years |
| 12/02/10 (B) | Remove "AA" from any group name to be printed on mailing address. |
| 03/03/11 (B) | Open account at Fifth Third Bank for Founders' Day deposits at the University. |
| 04/03/11 (C) | To add new meetings to the printed directory as well as the on-line directory immediately, rather than have a 90 day waiting period. |
| 06/05/11 (C) | To keep institutional meetings in the meeting directory but add the designation "I". |
| 11/03/11 (B) | Motion to post Council Minutes on the website, with a disclaimer before they have been approved. We will keep 12 months on the site. |

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- 01/05/12 (B) Founders' Day Guidelines passed
- 01/05/12 (B) All equipment must be signed out and returned when the function is completed or when requested by the Office. Equipment be returned for servicing at least once per year
- 02/02/12 (B) The Office will not sign community service papers
- 02/02/12 (B) Founders' Day Operations Manual passed.
- 02/28/13 (B) Literature will be sent to Ignatia Hall in lieu of rent with \$300 startup and \$50 per month.
- 05/30/13 (B) For any of the Archives Collection to be allowed to leave the building, a supermajority of 75% of the Board will be required. Parts of the collection affected will include any item that cannot be replaced.
- 10/03/13 (B) Motion from the Committee to make some changes to the Operations Manual for Treasurer duties: 1) Change #1 from \$1,00 to \$15,000. Remove #4 concerning Quick Books. Move all following paragraphs up one number. Change old #19 (New #18) from \$1,000 to \$15,000. After a lengthy discussion to the Motion was passed unanimously.
- 04/03/14 (B) Standing motion was made to Flyer policy to reflect Office Committee being consulted regarding questionable flyers.
- 05/29/14 (B) Motion was made and accepted for Secretary to update open motions and standing rules.
- 12/04/14 (B) Reinstate office manager position
- 4/3/2016 (C) Updated Intergroup Flyer Policy
- The purpose of the Akron Intergroup Office flyer policy is to announce information about events that are for AA, about AA and run by AA members, such as information on meetings, Intergroup Office Committee functions, General Service Office functions, and area conferences and roundups. A listing of outside are conferences and roundups is maintained and updated at the Intergroup Office.
- Any flyer being sent out by the office must adhere to AA's Twelve Traditions and cannot have any outside affiliation. *

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Any flyers that are questionable will be submitted to the Office Committee for review.

* For the purposes of this flyer policy, AA/Al-Anon events are permissible.

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| 4/3/2016 (C) | New group procedure to include a 60 day waiting period to be included into the printed and online meeting directories. |
| 09/06/18 (B) | To move the annual review of office employees from July to January of each year. |
| 11/29/18 (B) | New website presented to Board and accepted by a vote of 10-0 |
| 5/2/19 (B) | Board approved putting a donation button on the front page of the website |
| 6/27/19 (B) | The IT committee recommendation to purchase a new point-of sale computer and to update our network to Windows 10 for \$1,500 was approved 8-0. |
| 10/03/19 (B) | Office will maintain a petty cash balance of \$100 for office operations |
| 10/03/19 (B) | Remove Intergroup News subscription prices |
| 10/03/19 (B) | Provide mileage reimbursement for Founder's Day speakers at current federal rate. |
| 12/5/19 (B) | Remove the Intergroup listing in the 5 County areas yellow pages. |